

**NATIONAL INSTITUTE OF PERSONNEL MANAGEMENT
SOUTHEND CONCLAVE, TOWER BLOCK (3RD FLOOR)
1582, RAJDANGA MAIN ROAD, KOLKATA-700 107**

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APPLICATION FORM FOR UPGRADATION

I wish to be upgraded as a Life / Corporate Member of the National Institute of Personnel Management. I am an Associate Member since _____ under the _____ Chapter.

I agree to abide by the decision of the Committee as to whether I am eligible for upgradation to Life / Corporate Membership and shall abide by the Constitution and Rules & Regulations framed there under from time to time.

I hereby declare that the information and particulars given below are true to the best of my knowledge and belief.

Date :

Signature

Name : Mr./Mrs./Miss _____
(Block Letters)

Father's/Husband's Name _____

Associate Membership No. _____

Date of Birth _____ (dd/mm/year)

Mobile No. _____ E-mail : _____

Permanent Address	Address for Correspondence

PARTICULARS OF GENERAL EDUCATION

University (Starting from Graduation only)	From	To	Certificate/Degree/Diploma Obtained

PARTICULARS OF PERSONNEL EDUCATION

Name of the Institute	Courses Attended	From	To	Certificate/Degree/ Diploma obtained

PREVIOUS APPOINTMENT

(In Chronological Order)

01.	02.	03	04.	05.
EMPLOYER	Position held	Specific Duties Performed	From	To

PRESENT APPOINTMENT

Name of Organization _____

A d d r e s s _____

Position Held
(Designation) _____

Date of Appointment in the present position _____

Brief outline of present duties including the specific aspects of Personnel Work _____

Any other relevant information _____

FOR OFFICE USE ONLY

Date of receipt of Application _____

Considered by the Membership Committee on _____

Recommendation of the Membership Committee :

Recommended

Not recommended

If Upgradation is not recommended, the reasons therefore _____

Upgraded as a Life / Corporate Member by the National Council on

Chairman / Convenor
Membership Committee

Hon. General Secretary

**PARTICULARS REGARDING CORPORATE MEMBERSHIP OF
NATIONAL INSTITUTE OF PERSONNEL MANAGEMENT IN THE CONSTITUTION**

**Chapter II
MEMBERSHIP**

Regulation 3. Qualifications for Membership

II. Corporate

Any individual who undertakes to subscribe to the objects of the Institute may be admitted to Corporate Membership, if, at the time of such admission, he/she

Either

A. (i) has a degree or diploma, the curriculum for which included, *inter alia*, personnel management or industrial relations or labour welfare and is recognized by the National Council for this purpose,

or

has passed at least a degree examination or its equivalent and has thereafter acquired, in the opinion of the National Council, adequate knowledge of the principles, precepts and practices of personnel management or industrial relations or labour welfare,

and

(ii) has at least three years' practical experience in any assignment in personnel management / general management / human resource management or industrial relations or labour welfare in case of the first alternative of the preceding sub-clause (i) or at least five years' practical experience in case of the second alternative,

and

(iii) is / was holding any managerial or administrative or staff training position in any organization whether in public or private sector engaged in an industry, trade or commerce and was / is dealing mainly with personnel management / general management / human resource management or industrial relations or labour welfare or any branch or any aspect of them,

or

is working as Adviser/Consultant/Officer to/of any Government or semi- Government undertaking or statutory corporation engaged in any industry, trade or commerce or employers' organization and is dealing mainly with personnel management or industrial relations or labour welfare or any branch or any aspect of any of them,

or

is engaged as a full-time teacher in personnel management, industrial relations or labour welfare in an educational institution recognized by the National Council,

or

B. has such training, knowledge and experience in personnel management, industrial relations or labour welfare that his admission would, in the opinion of the National Council be in the interest of the Institute.
